

From: Pete Johansen [johansen@nywaterway.com]

Sent: Wednesday, November 21, 2001 9:11 AM

To: fordr@ntsb.gov

Subject: NY Waterway Training

Mr. Ford,

I am attaching a memo from last spring where we establish STCW Basic Safety

as a requirement for all of our Captains and Deckhands. About 80% of our crewmembers had attended Piney Point in the spring and the others were scheduled to go before the end of the year but the events of September 11th

has pushed back our timeline. We begin sending crewmembers to Piney Point on 11/26 and will continue on a weekly basis until all are finished with the training.

The course they take has the following elements:

Personal Survival - 12 hours - STCW A-VI/1-1

Fire Prevention and Fire Fighting - 16 hours - STCW VI/1-2

First Aid/CPR - 8 hours - STCW VI/1-3

Social Responsibility and Personal Safety - 4 hours - STCW A-VI/1-4

We have also begun an intensive program to get our deckhands qualifited as Senior Deckhands in accordance with USCG NVIC 1-91. I am including a memo I

sent out informing our crewmembers of the requirements and giving them a check off sheet to track their training.

As you can see, we have committed a great deal of time and resources to create what we believe is the best training program of any ferry operator

with a comparable operation.

If you need any other information, please contact me.

Very truly,

Pete Johansen

Sr. Director of Marine Operations

## **MEMORANDUM**

**TO: Captains and Deckhands**

**FROM: Pete Johansen**

**Subject: Training Requirements**

**Date: February 16, 2001**

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NY Waterway is committed to making our vessels the safest in the industry. Even more important than the material condition of the vessels is the training readiness of our crews.

The US Coast Guard has recognized the importance of setting standards of training for mariners. For larger vessels, one of those requirements will be that each crew member have a STCW (Standard of Training and Certification for Watchstanders) Basic Safety certificate. While this is not a USCG requirement for our vessels yet, NY Waterway will establish it as a condition of employment for every crewmember by December 31, 2001. In addition, anyone operating in a capacity of Captain aboard our vessels will be required to have completed a Radar Observer course by December 31, 2001.

The company will only approve paid leave to attend the training courses given at the SIU Training School at Piney Point, Maryland. Anyone wishing to attend a course at another institution will do so at their own expense and during their vacation or on an unpaid leave.

Since we will only receive a finite number of training slots, we encourage each person to sign up for the training when offered. If we do not fill our quotas with volunteers, we will have to assign people to the training. If a person refuses that assignment, they will have to obtain the training at their own expense if they wish to remain employed at NY Waterway after December 31, 2001.

Cc: Arthur E. Imperatore, Jr.  
Bill Bouffard  
Paul Ward  
Mike McPhillips  
Alan Warren  
Burt Trebour – APA Labor Relations  
Jack Caffey, Jr. – SIU Patrolman  
A.J. Rinkus – SIU Representative  
Kevin Lohr – SIU Representative

## **MEMORANDUM**

**TO: Captains and Deckhands**

**FROM: Pete Johansen**

**Subject: Senior Deckhand Training and Documentation**

**Date: November 7, 2001**

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Attached please find the check off forms that each Deckhand will need to get qualified as Senior Deckhand. You will be required to keep this form with you during your workday so that training can be recorded when completed. The sheets you carry will be used to update your permanent training record.

For those of you that have attended Piney Point for STCW Basic Safety, you will get automatic credit for some of the items. We will begin sending people to STCW Basic Safety classes once again. For those individuals who have been attending the midday training sessions under Captain Sullivan and Nestor Martinez, there will likewise be some items for which credit can be given.

We are asking that Captains work hard to provide opportunities for the Deckhands to get some time at the helm. If you are in a commuter service, the trip back to your load location is a good time to put the Deckhand at the wheel. He should not be expected to execute dockings and undockings until he has sufficient wheel time underway.

The current Senior Deckhand should act as mentors to your shipmates who are working to become Senior Deckhands. If you are successful in helping them achieve this certification, it will allow us to conduct our job bids with the minimum of disruption.

We are reviewing the personnel files and if a current Senior Deckhand does not have the proper documentation, we will work with them to complete the required paperwork.

Captain Francis Mari has been tasked with tracking the status of every Deckhand as they get trained. Please give him your cooperation as we try to upgrade the skills of our people.

Cc: Bill Bouffard  
Donald Liloia  
Paul Ward  
Mike McPhillips  
Alan Warren

Senior Deckhand Qualification Check Off Sheet Date      Initials

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1. Location and use of lifesaving equipment.

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## 1. Fire detection and alarm systems.

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### **C. Abandon Ship.**

1. Location, launching, and operation of survival equipment and craft.

2. Proper method of abandoning the vessel, mustering and debarking passengers.

3. Proper emergency communication procedures.

4. Station bill assignments.

### **D. Foul Weather**

1. Location and Operation of Watertight and Weathertight closures.

2. Means of access to weather information.

3. Location and operation of Bilge and Emergency Pumping Systems.

4. Station Bill Assignment/Duties.

### **E. Medical Emergency.**

1. Red Cross or STCW certified in First Aid and CPR.

Date

Initials

### **F. Collision.**

1. Location of Watertight Doors.

2. Methods of Dewatering.

3. Station Bill Assignment/Duties.

### **G. Bridge**

1. All Navigational Equipment, Engine Alarms/Indicators, controls, gauges and communication procedures.

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### **H. Engineering.**

1. Main & Auxillary Machinery, Steering Systems, Alarms, Refueling Techniques, and Emergency Procedures (I.e., fuel, electrical, ventilation, etc.).

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### **I. Safety.**

1. Crowd control, rigging, line handling, and casualty control.

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### **J. Vessel Assistance.**

1. Search & Rescue Techniques, Towing & Superior Shiphandling Skills.

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### **K. Seamanship.**

1. Knots, linehandling, docking/undocking procedures, and basic navigation (I.e., piloting deadreckoning).

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### **L. Senior Deckhand Training\***

1. Basic rules of the road
2. Route and River Familiarization

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\_\_\_\_\_

3. On board communications, during emergency situations

4. In depth engineering and trouble shooting

5. Radar familiarization and basic radar navigation

6. Vessel maneuvering and boat handling skills

\* Will be examined with short practical test by Marine  
Operations

Manager upon completion of requirements.

The above Deckhand has completed all of the requirements  
to

become a Senior Deckhand.

Captain or Marine Operations Manager

Training records reviewed and certification verified

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Director of Marine Operations